

## CONTACT ME AT

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## EDUCATION

University of Sydney 2009-2015:

Double Bachelor of Science majoring in Physics, Computer science and The History and Philosophy of Science

## OTHER TRAINING

- HLTAID001 Provide cardiopulmonary resuscitation
- HLTAID002 Provide basic emergency life support
- HLTAID003 Provide first aid
- Psychological First Aid and Suicide prevention training
- Livingworks ASIST Suicide Intervention training

## REFEREES AVAILABLE ON REQUEST

# DAN MOORE

## TOUR MANAGER/TALENT MANAGER/PRODUCTION RUNNER

I'm a Tour Manager/Talent Manager/Production runner based in Sydney with over 10 years experience in the music industry and general events industry. I have managed multiple interstate tours, some during covid, and have been the production runner/driver for over 80 tours/festivals. If you're looking for someone who is enthusiastic, great with new people, resourceful and great at problem solving on a deadline then I would love to hear from you!

## WORK EXPERIENCE

### 2017-Present -- Full-Time Self Employed Tour and Events Manager/Talent Manager/Transport Logistics Coordinator and Production Runner

#### Sydney Gay and Lesbian Mardi Gras 2022 Parade Talent Manager

- Pre-event, liaising with talent/their management for:
  - collection of technical and hospitality riders
  - booking/overseeing travel + accommodation
  - confirming talent movements/itinerary for rehearsals + event day
  - green room allocations + management
  - Issuing complimentary tickets to artists as per contracts
- On-site -
  - troubleshooting travel
  - coordinating an artist liaison and talent coordinators team to ensure talent movements are smooth for rehearsals and show day and talent is happy
  - Facilitating radio/tv interviews for talent
  - Dealing with any and all talent concerns

#### SAS Australia Season 2 - Driver/Production Assistant/Runner

- Off-Rig driver for Audio crew and 3rd AD
- Assisted 3rd AD with duties, including on and off screen vehicle movements, radios, catering movements and more.

#### Amazing Race Australia Season 5 - Driver/Runner

- Driver for 1st AD
- Assisted Transport Logistics Coordinator in duties including contestant vehicle hire and movements, runner vehicle movements, catering, signage and maps etc.

#### RUOK Field Day Tours 2021 and 2022

- Managed multiple interstate tours to Tasmania/Victoria/Queensland/NSW in both regional and metro areas.
- Duties similar to Trust the Signs Tour below but also included managing and enforcing all Covid safe protocols during event builds, travel and event days across various different states rules and regulations.

#### Tour Manager RUOK Trust the Signs Tour

- Spent 10 weeks travelling over 16000kms managing the RUOK trust the signs tour. Duties included:
  - Leading the team in event builds,
  - Liaising with venues, artists, hotels, guests, clients etc.
  - Managing relationships between the team on the road, as well as being the liaison between the events company who planned the tour and the client.
  - Finding solutions to any issues with gear, locations, event builds, damaged vehicles and any other issues that arose in both cities and remote areas around the country.
  - Managing and enforcing risk assessments and making sure the entire team is aware and following all safety protocols

#### Tour Manager RUOK Tamworth Country Music Festival Tour

- Similar duties to the Trust the Signs tour above

#### Tour Manager Spotify Scoop Tour

- Duties included liaising with venues where events were happening, updating clients about the events, planning routes between Syd/Bris/Melb, driving interstate, setting up and running each event and reporting on the success of each event.

#### Sydney Gay and Lesbian Mardi Gras Parade Transport Logistics Coordinator 2020 and 2021

- Managed the transport and drivers of the corporate floats for the parade. Duties involved planning routes to and from the workshop to the parade route and liaising with drivers to ensure all floats arrived and completed the parade safely.

#### General Events

- Production Runner/Tour Manager Assistant for over 70 tours from various companies including Axle Event Logistics, Chugg, Secret Sounds, Handsome Tours, Live Nation and more.
- Assisted Artist Liaison and Transport Coordinators in logistics for artists at Festivals including Sydney Film Festival, Lost Paradise and Laneway Assisted Local and International Tour Managers in their duties including liaising with Venue Managers and hotels, organising riders, guest lists and accreditation and any and all requests from the artists.

### **2009-2017 -- Casual Self Employed Production Runner/Driver in the Music Industry**

- Worked casually on weekends as a Runner/Assistant for many companies including Axle Event Logistics, Chugg, Secret Sounds, Live Nation etc as well as at Festivals including Soundwave, Stereosonic, Jumanji and more.

### **2017 -- Leisures Shoe Boutique -- Operations Coordinator**

- Coordinated the head office warehouse by managing deliveries, stock levels to all retail stores, ordering of new stock, stock taking etc
- Streamlined and created new processes and methods to decrease errors and wasted time in making sure all stores were stocked.
- Managed large international purchase orders for yearly stock orders and managed staff to receive and deliver said stock

### **2015/2016 -- Supacat Pty Ltd -- Project Assistant**

- Assisted the Project Managers in building various documents, from company processes to project proposals as well as helping to form master schedules for the project as a whole
- Assisted Accounts in paying invoices and speaking with suppliers
- Helped create processes and methods, for example excel macros, to streamline various tasks throughout the business.

### **2013/2014 -- Petbarn Castle Hill (Casual) -- Retail Sales Assistant**

### **2011/2012 -- Henning's Jewelers Macarthur Square (Casual) -- Driver**

### **2010/2011 -- JB Hi-Fi Castle Hill (Casual) -- Games Advisor**

### **2008/2009 -- All General Whitegoods (Casual)-- Service Assistant**