

CV

Daniel Everard Moore

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Date of Birth: February 5, 1991

Nationality: Australian

Work Experience

2017-2020 Full-Time Self Employed Tour Manager/Promoter Rep/Production Runner/Transport Logistics Coordinator

- Tour Manager RUOK Trust the Signs Tour
 - Spent 10 weeks travelling over 16000kms managing the RUOK trust the signs tour. Duties included:
 - Leading the team in event builds,
 - Liaising with venues, artists, hotels, guests, clients etc.
 - Driving and planning routes
 - Managing relationships between the team on the road, as well as being the liaison between the events company who planned the tour and the client.
 - Finding solutions to any issues with gear, locations, event builds, damaged vehicles and any other issues that arose in both cities and remote areas around the country.
- Tour Manager RUOK Tamworth Country Music Festival Tour
 - Similar duties to the Trust the Signs tour above
- Tour Manager Spotify Scoop tour
 - Duties included liaising with venues where events were happening, updating clients about the events, planning routes between Syd/Bris/Melb, driving interstate, setting up and running each event and reporting on the success of each event.
- Promoter Rep/Tour Manager for DRWE
 - Tour Manager for Alejandro Escovedo. Duties involved organising Day Sheets, driving the team, liaising with venues for any issues, organising accreditation and guest lists and seeing to any and all needs of the artist and his team.

- Production Runner/Tour Manager Assistant for over 70 tours from various companies including Axle Event Logistics, Chugg, Secret Sounds, Handsome Tours, Live Nation and more.
- Assisted Artist Liaison and Transport Coordinators in logistics for artists at Festivals including Sydney Film Festival, Lost Paradise and Laneway
- Assisted Local and International Tour Managers in their duties including liaising with Venue Managers and hotels, organising riders, guest lists and accreditation and any and all requests from the artists.
- Notable contracts:
 - Speaker/Talent Management for Co.Lab Sydney.
 - Assisting with all transport logistics for Sydney Film Festival
 - Assisting the Promoter Rep and Tour Manager with duties such as organising and directing photographers, creating and handing out accreditation and many other duties for the Miss Lauryn Hill show at Qudos Arena.

2009-2017 Casual Self Employed Production Runner/Driver in the Music Industry

- Worked casually on weekends as a Runner/Assistant for many companies including Axle Event Logistics, Chugg, Secret Sounds, Live Nation etc as well as at Festivals including Soundwave, Stereosonic, Jumanji and more.

2017 Leisures Shoe Boutique Operations Coordinator

- Coordinated the head office warehouse by managing deliveries, stock levels to all retail stores, ordering of new stock, stock taking etc
- Streamlined and created new processes and methods to decrease errors and wasted time in making sure all stores were stocked.
- Managed large international purchase orders for yearly stock orders and managed staff to receive and deliver said stock

2015/2016 Supacat Pty Ltd Project Assistant

- Assisted the Project Managers in building various documents, from company processes to project proposals as well as helping to form master schedules for the project as a whole
- Assisted Accounts in paying invoices and speaking with suppliers
- Helped create processes and methods, for example excel macros, to streamline various tasks throughout the business.

2013/2014 Petbarn Castle Hill (Casual) – Retail Sales Assistant

- General retail responsibilities ranging from opening and closing the store, manning the POS systems and walking the shop floor interacting with customers

2011/2012 Henning's Jewelers Macarthur Square (Casual) – Driver

- Driver tasked with transporting stock between stores, along with delivering and collecting pieces and raw jewels from the jewelers located in the CBD.

2010/2011 JB Hi-Fi Castle Hill (Casual) – Games Advisor

- Customer service for the general software department, specifically the games section, including resolving customer complaints, processing returns and providing information about various games and consoles.

- Sales of consoles and accessories, along with upselling additions such as extended warranties.

2008/2009 All General Whitegoods (Casual)- Service Assistant

- Assisting in the repairs of whitegoods in people's homes.
- Gained experience about customer service in a different environment to that of a retail store.

Education

Tertiary: 2009 - 2015

University of Sydney, Camperdown Campus, Bachelor of Science

- Completed two Bachelors of Science, the first majoring in Physics and the second in Computer Science and The History and Philosophy of Science
- Undertook a wide range of subjects outside my main field to expand my education, including Chemistry, Digital Cultures and Ancient history.

Other Training

- HLTAID001 Provide cardiopulmonary resuscitation
- HLTAID002 Provide basic emergency life support
- HLTAID003 Provide first aid
- Psychological First Aid and Suicide prevention training